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CHAPTER II

GENERAL DESCRIPTION

A. Hotel's Profile

1. History

Dormitory UMN is one of facilities which provided by Universitas Multimedia Nusantara for Universitas Multimedia Nusantara students those who live outside Jabodetabek area. The purpose of the UMN dormitory forms independent students, care, able to adapt to the compound environment, and improve student creativity. UMN Dormitory is managed by Mrs. Evy Novita R, ST under responsibility of Mr. Andrey Andoko, M.Sc.

Each room is equipped with a spring bed, wardrobe, desk, chair study chair, and full AC, for a public facility dormitory UMN equipped with guest lobby, pantry in each floor, equipped with a refrigerator, stove, and microwave, 24-hour internet access, integrated security system, cleaning service, stationery, canteen, student lounge, and parking lot (car, motorcycle, bike)

Vision and Mission of Universitas Multimedia Nusantara is to become an outstanding university in ICT at both national and international levels, which produces graduates that are internationally-minded and highly competent in their field equipped with an entrepreneurial spirit and noble character. UMN's missions are to participate in educating the nation and to promote the welfare of the nation through providing higher education by implementing Tridarma Perguruan Tinggi (University's three main purposes) (Education, Research, and Society Services), to improve the quality of human resources of Indonesia.



Figure 2.1 UMN Dormitory Building

2. Facilities

The dormitory has 3 buildings, 1 for men (Building A), and 2 for women (Building B). Building A and B are connected or can get access, and building C has its lobby. In the lobby of building A and C, there is a student lounge and it can be used by students for study and for chilling out right there. Each building has Wi-Fi, a security system, a parking area, a basketball, and also a cleaning service. Each building has 4 floors and also a pantry, behind of building C there's laundry and it's open for who live in the dormitory one of the examples is a student who lives in their building A, B, C



Figure 2.2 Building A, B Dormitory UMN

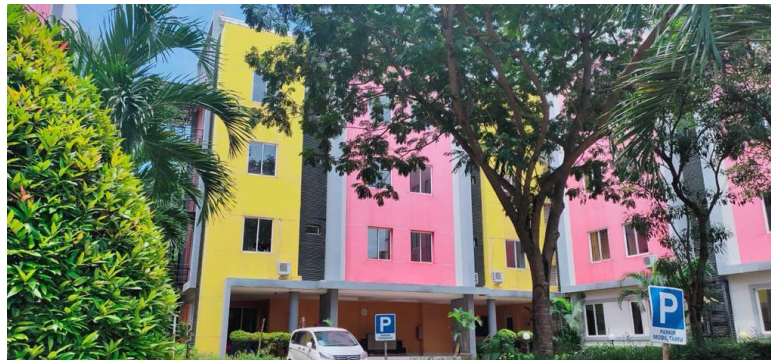


Figure 2.3 Building C Dormitory UMN

Table 2.1 Room types



No.	Room Type	Description
1.	 <p>Figure 2.4 Single Bed Room</p>	<ul style="list-style-type: none"> a. Room size is 3,8 x 4 meters b. Spring bed, pillow, wardrobe, table and chair, cleaning service every day/ every week, Wi-Fi, Bathroom, Full AC c. Room Rate: Rp. 1.600.000/month
2.	 <p>Figure 2.5 Double Bed Room</p>	<ul style="list-style-type: none"> a. Room size is 4 x 4 meters b. 2 Spring bed, pillow, wardrobe, 2 tables, and 2 chairs, cleaning service every day/ every week, Wi-Fi, Bathroom, Full AC c. Room Rate: Rp. 2.050.000/month

Table 2.2 Food and Beverage outlets







No.	Food and Beverage outlets	Description
1.	 <p><i>Figure 2.6 Pantry Area</i></p>	<p>a. Places where the student can eat, study, lunch, and having dinner.</p>
		<p>b. Each of the building and each floor have a pantry, contains a kitchen, sink, refrigerator, microwave, stove, fan, television, tables, chair.</p>
	 <p><i>Figure 2.7 Canteen Area</i></p>	<p>c. This is canteen who serve food and it's located behind of building C</p> <p>d. Places where students eat, lunch.</p>

Table 2.3 Facilities at UMN Dormitory

No.	Facility	Description
1.	 <p><i>Figure 2.8 Lobby A</i></p>	<p>Lobby A</p> <p>Used for welcoming guest, check the temperature of the body, record information of student who stays in dormitory</p>
	 <p><i>Figure 2.9 Lobby B</i></p>	<p>Lobby B</p> <p>Used for welcoming guest, check the temperature of the body, record information of student who stays in dormitory</p>
	 <p><i>Figure 2.10 Laundry Area</i></p>	<p>This is Clean Plus laundry and it's located behind building C, this laundry serves every student who stays in the dormitory</p> <p>Starting price from Rp 30.000,00 – 35.000,00 for 3kg</p> <p>08:00 Am until 16:00</p>

  <p><i>Figure 2.11 Parking Area</i></p>	<p>Parking Area</p> <p>This is parking area is divided into three regions, two parking car areas in building A, C, the parking area for a motorcycle is behind building B, the Parking lot, and basketball free for dormitory residents.</p> 
 <p><i>Figure 2.12 Basketball Court</i></p>	<p>Basketball Court</p> <p>Basketball Court can be used by students who want to play basketball.</p>

B. Organizational Structure

Dormitory UMN's has an organizational structure from Rectorate UMN, Dr. Ninok Leksono, Ir. Andrey Andoko, M.Sc, Ms. Dessy Novita Lengky, Mrs.Evy Novita Ritonga as Manager Dormitory UMN.

The dormitory has an organizational structure in housekeeping, with Mr. Fahreza Egiansyah as a supervisor, Mr. Ariyadi, Mr. Ardi, Mr. Adam Husain,

Mr.Feryanto, Mr. Tono, Mrs. Siti Ainun, and Mrs. Neni Siswati as housekeeping staff.

1. Structure Organization UMN Dormitory:

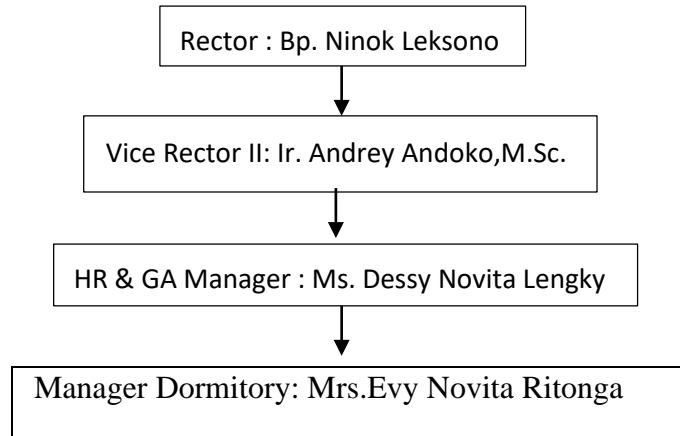


Figure 2.13 Organizational Structure UMN Dormitory

2. Structure Organization Dormitory:

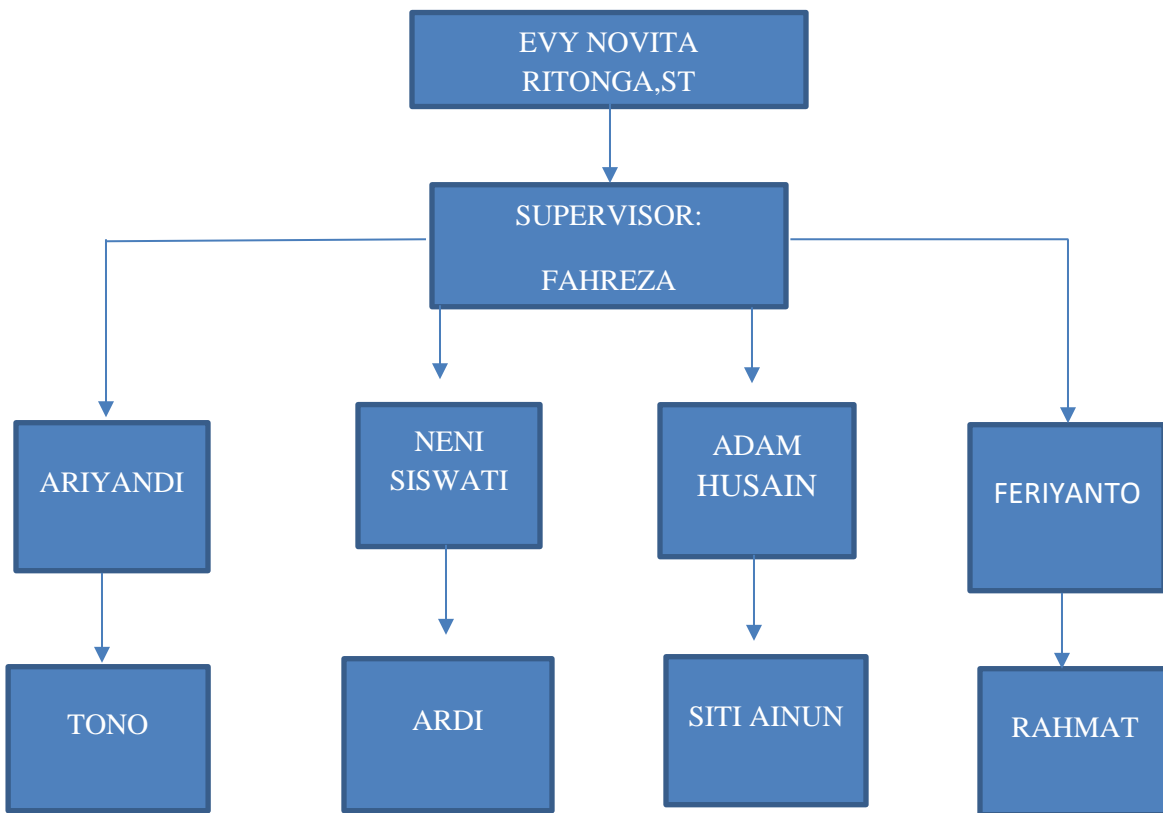


Figure 2.14 Houskeeping Structure UMN Dormitory

- A.** The job description for each position are:
1. Manager: Manage and ensure the daily operations
 2. Supervisor: Maintain all staff and give a job to all staff, activities, and giving motivation.
 3. Room attendant: responsible to clean each room in the building
 4. The public area: Responsible to clean public areas including lobby, canteen, and student lounge on each building.
 5. Gardener: Responsible for cleaning and managing garden and parking lot.
 6. Office CCTV: Responsible for cleanliness Office CCTV